



Gillespie Senior Residences, L.P

Neighbors



FROM THE DIRECTOR'S DESK



* If you have an animal at your apartment, we ask that you kennel the animal if we come out to complete a work order or an inspection whether you are home or not. We ask this for the safety of our staff as well as the safety of your animal.

* Do NOT feed stray animals. They may seem cute and friendly but they are wild and we have had attacks in developments in the past. They also carry diseases and are a nuisance to others.

* Conxxus has installed in the entire development. This is not something that you have to purchase services for but you can if you would like.

* The office will be closed Monday, September 2nd, 2024, to observe Labor Day!

Stay Happy and Stay Safe!

Dionne Wyatt, CEO



Address:
 P.O. Box 303
 760 Anderson St.
 Carlinville, 62626
 (217) 854-5393
 Fax: (217) 854-8749
Office Hours:
 Monday & Tuesday
 8 a.m.-4:30 p.m.
 CLOSED WEDNESDAY
 Thursday & Friday
 8 a.m.-4:30 p.m.
EMERGENCY NUMBER:
 (217) 827-2100
EMERGENCIES INCLUDE:

- ◆ Gas leaks
- ◆ Broken water pipes
- ◆ Exposed electrical wires
- ◆ No heat (if the outside temperature is 45-degrees or lower)
- ◆ Sewer line stoppage (not drain line)- this includes a clogged toilet
- ◆ CO/Smoke detector beeping or chirping

Also fire, flood, or anything that threatens life, safety or property damage.

PREVENTATIVE MAINTENANCE & HOUSING QUALITY STANDARD INSPECTIONS

There are no scheduled inspections this month

Please make sure your unit is up to the Housekeeping Policy standards at all times.

*Q&A (Quality Assurance) inspections may take place on work orders and inspections anywhere from 3-5 days after the inspection/work order happened.

Please make sure that you are calling in any damages that happen, as it happens. You can call the office or email any one of us to make a work order. The resident should **not** make repairs or replacements yourself. The following are acceptable items that you may replace: light bulbs (unless an outside light fixture), furnace filter (they need to be changed monthly), and batteries for your CO/Smoke Detector (they take 2 Double A batteries).

Overnight Guests

When reporting overnight guests, please give the person’s name, address, the date they arrived, or will arrive, and the date they’ll be leaving. Please give your name and address as well.

All overnight guests must be reported to the office. There is a limit per overnight guest of 14 nights in a 12 month period.

To add someone to your lease, request an application from the office. The person you are adding must be APPROVED before he or she may live in the unit.

Tip to Prevent Spiders:

With their many eyes and legs, spiders can spook anyone. Lots of spiders are harmless and even beneficial, but they’re best left outdoors. Here’s how to make your home less attractive to these arachnids:

- Dust and vacuum regularly, making sure to sweep away cobwebs. If a spider’s web keeps getting torn down, it won’t want to come back.
- Reduce clutter. Spiders find piles of clothing, stacks of papers, and cardboard boxes cozy spots to hide. They prefer messy places to tidy ones.
- Keep food and garbage sealed. Open trash cans and food containers can attract insects that spiders like to eat. Eliminate their food source by using a lidded kitchen trash can and by storing food properly.



Macoupin County Public Transportation

112 S. Macoupin St. Gillespie, IL 62033

Call 217-839-4132 to reserve your seat